

## **About Military Evaluations**

Since 1945, the American Council on Education (ACE) has provided a collaborative link between the military and higher education. The ACE Military Evaluations (MilEval) program is funded through a contract from the Department of Defense (DoD) managed by the Defense Activity for Non-Traditional Support (DANTES). Through the review of military training (courses) and experiences (occupations), ACE evaluations result in academic credit recommendations in terms of semester hours for members of the Armed Forces.

The Military Guide on the ACE website ([www.acenet.edu/militaryguide](http://www.acenet.edu/militaryguide)) presents ACE credit recommendations for more than 24,000 courses and 3,600 occupations that have been evaluated since 1954 and 1974 respectively. (Actual credit transferred is solely at the discretion of the college or university.)

### ***Academic Institutions***

- ◆ *Enhancing opportunities for new, highly motivated learners*
- ◆ *Promoting consistency in the award of credit*
- ◆ *Aligning certificate and degree programs*
- ◆ *Translating military-specific language into academic terms on official transcripts*

### ***Military Learners***

- ◆ *Increasing access to postsecondary education*
- ◆ *Facilitating degree completion*
- ◆ *Providing avenues to attain civilian jobs and professional credentials*

### ***Military Training Organizations***

- ◆ *Validating the quality and integrity of military training*
- ◆ *Creating an alignment and consistency in documenting training across the services*
- ◆ *Conserving Department of Defense tuition assistance funds*

## **The Joint Services Transcript (JST)**

The JST is an academically accepted document that validates a service member's occupational experience and formal military training along with the corresponding American Council on Education (ACE) college credit recommendations. It is owned and issued by the Army, Marine Corps, Navy, and Coast Guard and replaces the Army/American Council on Education Registry Transcript System (AARTS), the Sailor/Marine American Council on Education Registry Transcript (SMART), and the Coast Guard Institute (CGI) Transcript. ACE supplies data that populates the JST and performs quality checks on the transcript, but ACE cannot make changes to this document; only the applicable service representatives are allowed to update information on the document.

Air Force service members obtain transcripts from the CCAF (Community College of the Air Force).

For more information about these programs, please contact:  
Military Programs at [MilitaryEd@acenet.edu](mailto:MilitaryEd@acenet.edu)  
[www.acenet.edu/militaryprograms](http://www.acenet.edu/militaryprograms)

### **Who are ACE evaluators?**

ACE evaluators are teaching college-level courses at an accredited institution recognized by the Council for Higher Education Accreditation (CHEA). The faculty are required to have at least 5 years of teaching experience.

### **What is an ACE evaluation?**

An ACE evaluation is a rigorous, hands-on assessment process conducted by a team of teaching faculty from relevant academic disciplines, representing a diversity of colleges and universities. Faculty evaluators review both military training and occupations, as well as training and exams for a variety of organizations through the ACE CREDIT® program for other corporate and government clients.

### **What is a course review?**

Validated by the ACE criteria of eligibility, formal courses are assessed for their content, scope, rigor, breadth and depth of learning in comparison to post-secondary education curriculum. For each course, the faculty evaluators examine instructor materials, student materials, and assessments, including the course outline, syllabus, instructor's manual(s), presentation slides, student texts, handouts, and assessment instruments.

### **What is an occupation review?**

The occupation evaluation is an assessment of the "profession" assigned to the service member to determine what learning has occurred above and beyond formal military training. The process involves an extensive review of the official branch of service materials (occupation manuals, task standards, etc.) and then an interview with the service members currently working in the pay grade to validate the professional duty expectations. This process is experiential in nature because it is not customized to the individual service member. The credit recommendations are reflective of what the service member learns on the job by performing at that pay grade.